

Checklist Process Verification

(For test procedures, see separate checklist)

Reg. No.	No.			
Date of assessment	Date			
Assessor	Assessor			
Process				
General				
Process owner/department				
Process description				
Process parameters				
Details (In general, all assessments only apply to aspects of the CSMS/SUMS)				
		ok	nok	na/ne/comment
Process description is sufficient and up to date/approved/controlled				
Risks have been defined, analysed and optimised				
Process is adequate, suitable and effective				
Protected against unauthorised access, ingress and tampering				
Responsibilities have been appropriately defined				
Competence/awareness (also to CS and SU)				
Predecessor/successor defined; no conflicts				
Resources and infrastructure				
Information and communication				
Requirements of UN-R/of the CSMS/SUMS sufficiently taken into account				
Sufficient testing/supervision				
Records				
- Appropriate, legible, reproducible, correct				
- Analysis, protection, storage, dispo	osal organised			
Response plans for non-conformities/i the system, efficacious, effective	incidents exist, are adequate and consistent with			
Checked documents:				
Checked records:				
Comments				

na: not applicable; ne: not evaluated